**Greater Shepparton LGBTI+ Community Alliance**

**Meeting Minutes – 18 July 2018**

**4.00pm-5.30pm**

**City of Greater Shepparton – Community Room**

**Front Entrance Welsford Street**

**Attendees:**

Michelle Harmer (Chair for this meeting), Katie Clavarino, Christina Bassani (minutes), Georgina Poort, Joel Board, Chris Parnell, Paula Pappas, Zane Scott, Nicole Robinson, Annie Bence, Aileen Watson, Damien Stevens, Claire Nihill, Betul Tuna, Christina Bassani, Trish Quibell, Michael Milburn

**Apologies**:

1. **Welcome to all and apologies**
2. **Acknowledgment Of Country**
3. **New Introductions**

Attendees introduced themselves, and where they were from

1. **Confirmation of Minutes**

Minutes from meeting held on 30 May – (Thank you to Katie for updating these)

1. **Actions from last meeting/minutes to be followed up.**

* Refer to action log attached to minutes from last meeting
* Also as we go determine if further actions need to be put onto the agenda

1. **Meeting reflections –** time of meetings, communications etc… how can more get involved. Michelle to lead discussion**.**
2. **Correspondence**
3. **General Business**
   1. **Feedback and Reflections on GV Pride Cup Footy Game 23 June 2018**

* Well done to all involved. It was a very positive day. Time to discuss this and see what worked well, what can be improved and what else we can do for next year.
  1. **Murray PHN Pathways – transgender health and gender diversity**
* Update on this from Annie.
* There is an education schedule for GP training. Annie to follow-up specific LGBTI+ training and share with the group.
  1. **Report: Wear it Purple Day – 31st August** 
     + Discussions about celebrations and events for wear it Purple day
  2. **Report: Albury-Wodonga LGBTIQA Community Alliance – update on learnings and celebrations**
* There will be an event during NAIDOC week, Aboriginal drag show
* Hume Phoenix Group – amateur drag night
* Wangaratta/Benalla Pride fair utilised community transport and are looking into using from Albury to attend Pride Cup
  1. **Report: Lesbian, Gay, Bisexual, and Transgender (LGBT) intimate partner and family violence**
* Well attended event with 56 attendees from various organisations.
  1. **Report: Melbourne Community of Practice**
     + Are there any follow up actions required from this?
  2. **Out in the Open planning- Update on event from Georgina**
* Georgina to share information regarding future meetings, the festival, volunteers, stalls etc.
  1. **Alliance Poster – Completed - any further feedback on this**
* A draft Alliance poster was tabled, some feedback received prior to meeting via email. Katie to check if image is able to be used and make changes as discussed.
* How should we be using this
  1. **From action list Investigate Cultural/diverse competency/responsiveness training for businesses – Trish to provide update, Joel to provide information, Christina to provide further investigations**

1. **General Business**
2. **Calendar of Events (standing item to be updated as required):**

|  |  |  |
| --- | --- | --- |
| **Date** | **Event/Day** | **Special Comments** |
| 31st August | Wear it Purple Day | Information to be shared in Facebook page – alliance members to encourage their organisations to be involved though events/awareness etc. |
| 1st – 4th November | Out in the Open Festival | Carnival day to be held on 3rd Nov |
| 20th November | Transgender day of remembrance | To be marked as a significant day |

1. **Next Meeting**

**Date:**  Wednesday 5 Sept

**Time:** 4.00pm – 5.30pm ?

**Address:** Greater Shepparton City Council Rooms

**RSVP**: [michelle.harmer@gatewayhealth.org.au](mailto:michelle.harmer@gatewayhealth.org.au)

**Meeting dates 2018**

* Wed 5 Sep
* Wed 24 Oct
* Wed 12 Dec

1. **Meeting Closed**

**Greater Shepparton LGBTI+ Community Alliance Action Log**

| **Number** | **Date of Introduction** | **Action** | **Who** | **When** | **Progress** |
| --- | --- | --- | --- | --- | --- |
| **1.** | 21/02/2018 | Feedback on Communications plan | All Alliance members | 11/04/2018 | The Communications plan has been distributed with meeting minutes |
| **1.1** | 11/04/2018 | Review language and finalise communications plan for adoption at next meeting | Damien Stevens  Claire Nihill  Katie Clavarino | 30/05/2018 | Damien has provided feedback to Katie – final version to be completed prior to next meeting |
| **1.2** | 11/04/2018 | Develop online guidelines for Facebook group admin | Damien Stevens and to develop  Chris – to send the guidelines he uses to Damien | Next meeting |  |
| **1.3** | 11/04/2018 | Zane Scott to be added as administration for Facebook page, as per discussion last meeting, following development of online guidelines | Damien Stevens following development of online guidelines | Following 1.2 |  |
| **1.4** | 30/05/2018 | Documents uploaded to GV Pride to be in PDF format for accessibility | Georgina Poort | Next meeting |  |
| **2.** | 21/02/2018 | Feedback on Terms of Reference for Group. – Any feedback etc.. | All alliance members | 11/04/2018 | Terms of Reference were accepted by the alliance. With one amendment – a Quorum will be 6 members.  Moved C. Parnell  Seconded J. Board  Katie to update TOR and distribute  Item then completed |
| **3.** | 11/04/2018 | Promotion and Organisation of the Pride Cup | All alliance members | 23/06/2018 |  |
| **3.1** | 11/04/2018 | Write an article for printing in the Footy Record during the Pride Cup round | Joel Board – to follow-up process  Media working group – to write content | 23/06/2018 | Waiting on response from Martin Gleeson |
| **3.2** | 11/04/2018 | Promotion of Pride Cup | Paula – radio contacts  Georgina – to pass on Joy FM contacts  Joel – talk to Bonnie about town signs | 23/06/2018 | Paula has contacted radio stations, and will have content ready for release 1/6 |
| **3.3** | 11/04/2018 | Guest Speaker | Joel | 23/06/2018 | Em Rowe is hoping to be at the game, but doesn’t wish to be formally involved.  Joel to follow-up with Alison to possibly speak on the day |
| **3.4** | 21/02/2018 | Investigate options for a member of the local LGBTI+ community to sing the national anthem at the Pride Cup | All Alliance members to speak with contacts | completed | Lachie Penner will be singing on day |
| **3.4** | 30/05/2018 | Volunteers needed for the gate/assist with stalls | Georgina to email alliance and other contact lists | 23/06/2018 | Emails sent |
| **4** | 21/02/2018 | Investigate option for Mooving art cow – meeting to be arrange between council and alliance member(s) | Paula  Joel | October for  Out in the Open Festival |  |
| **5.** | 11/04/2018 | Investigate Cultural/diverse competency/responsiveness training for businesses | Christina – add as an agenda item for next meeting  Trish – to share details of recent training at next meeting.  Joel – share details of bystander business FV training | 18/07/2018 |  |
| **6.** | 11/04/2018 | Discuss ways to use more inclusive language in client/patient forms. This work may begin as organisational but can be adapted to suit all. | Zane, Katie | 18/07/2018 |  |
| **7.** | 21/02/2018 | Investigate possible training options for local doctors in specialised endocrinology | Christina – to speak with Melb Uni contact  Georgina to follow up with Contacts re statewide funding for medical training.  Annie to share any training links with group. | 18/072018 |  |
| **8.** | 30/05/2018 | Sharing of Out In The Open meeting dates and planning information | Georgina | 18/07/2018 |  |
| **9.** | 30/05/2018 | Alliance information poster to be completed and shared | Katie | 23/06/2018 | Completed |